

Oglesby Public Library Board of Trustees

Regular Meeting Minutes

June 24, 2024

Convened at the Oglesby Public Library (111 S Woodland Ave, Oglesby, IL 61348)

ROLL CALL

Vice President Engel called the June 24, 2024, meeting of the Oglesby Public Library Board of Trustees to order at 6:30pm.

Members present: Clinard, Cullinan, Porter, Vollmer (Sarah)

Members absent: Vollmer (Rich), Watson

PUBLIC COMMENTS ON AGENDA ITEMS ONLY

There was no public comment on agenda items only.

APPROVAL OF MINUTES

There was a motion made by Clinard to approve and place on file the minutes as presented for the May 28, 2024, meeting; seconded by Porter.

There was a motion made by Vollmer (Sarah) to approve and place on file the minutes as presented for the June 10, 2024, Decennial Committee meeting; seconded by Porter.

MONTHLY BILLS

There was a motion made by Vollmer (Sarah) to approve and place on file the June 2024 bills; seconded by Clinard.

AYE: Clinard, Cullinan, Engel, Porter, Vollmer (Sarah)

Motion passed.

REPORTS

There was no president's report.

Treasurer Clinard noted the percent expenditure within the context of where the library is in the given fiscal year.

There was a motion made by Porter to approve and place on file the treasurer's report.

Director Sheedy again reminded members of the board about the yearly mandatory sexual harassment training. Porter asked about the deadline and Sheedy stated it is mandatory every year. Sheedy inquired into what training system they use at Vollmer (Sarah)'s place of work. Treasurer Clinard suggested that our insurance carrier might offer it.

There was a motion made by Vollmer (Sarah) to approve and place on file the director's report.

There were no committee reports.

CORRESPONDENCE

Vice President Engel read a letter from the Illinois Secretary of State's office regarding the library's annual per capita grant. The library was awarded a per capita grant in the sum of \$6,262.25, provided pursuant to Title 23 ILL Adm.

UNFINISHED BUSINESS

There was a motion by Clinard to adopt ordinance 20240624-2 pertaining to the issuance of non-resident library cards; seconded by Porter.

AYE: Clinard, Cullinan, Engel, Porter, Vollmer (Sarah)

Motion passed.

Vice President Engel read a message from President Vollmer updating the board, informing them that the library was awarded a \$19k ARPA grant through LaSalle County. He said there would be an official email with further instructions. It was noted that two officers from the library would have to go to the county and sign the grant.

The board agreed not to review closed session minutes at this meeting and to, instead, wait until the next meeting.

NEW BUSINESS

Director Sheedy presented different CD options with local banks: Heartland Bank & Trust Company, Eureka Savings Bank, Illini State Bank, First State Bank, and Hometown Bank. It was noted that in the past the library has had 6-month CDs and the board seemed to be in agreement that it would be worthwhile pursuing another CD of a similar length. Porter suggested that we ultimately just go with the best rate. There was additional discussion about which CD option was the most ideal. Secretary Cullinan suggested that the Heartland 7-month CD offered the best interest rate for a 6–7month window.

There was a motion by Clinard to reinvest \$30k plus interest with Heartland Bank & Trust Company for a period of 7 months; seconded by Vollmer (Sarah).

AYE: Clinard, Cullinan, Engel, Vollmer (Sarah)

ABSTAIN: Porter

Motion passed.

Director Sheedy reminded the board that Elaine offers notary services through her position at the library. Elaine's certification is coming up for renewal and the renewal itself costs \$78. Porter asked if there were any additional classes that Elaine would have to take to get recertified that would increase that cost. It was noted that Elaine, in her current capacity, only does about 10-20 notarizations a year. Treasurer Clinard noted that we could always increase the fee of the notarizations to make up for the cost of any certifications/training for Elaine. The board discussed the value of just sending people to City Hall when they inquire about notary services. Porter suggested there is also bonding that needs to be done with the insurance company.

Vice President Engel noted that we need to re-appoint Director Sheedy as the board's FOIA/OMA officer on a yearly basis.

There was a motion by Porter to re-appoint Director Sheedy as the board's OMA officer; seconded by Vollmer (Sarah).

AYE: Clinard, Cullinan, Engel, Porter, Vollmer (Sarah)

There was a motion by Vollmer (Sarah) to re-appoint Director Sheedy as the board's FOIA officer; seconded by Clinard.

AYE: Clinard, Cullinan, Engel, Porter, Vollmer (Sarah)

EXECUTIVE SESSION

The board did not enter executive session, although the board discussed meeting in executive session for the July meeting.

PUBLIC COMMENT

There were no comments from the public.

ADJOURNMENT

There was a motion by Vollmer (Sarah) to adjourn the meeting at 6:57 pm; seconded by Clinard.

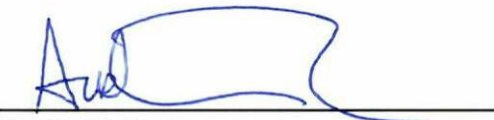
AYE: Clinard, Cullinan, Engel, Porter, Vollmer (Sarah)

Motion passed.

MEETING ADJOURNED



Joshua Engel
Vice-President



Austin Cullinan
Secretary