

Oglesby Public Library Board of Trustees

Regular Meeting Minutes

Open Session

December 16, 2024

Convened at the Oglesby Public Library (111 S Woodland Ave, Oglesby, IL 61348)

ROLL CALL

Vice President Engel called the December 16, 2024 meeting of the Oglesby Public Library Board of Trustees to order at 6:31pm.

Members present: Cullinan, Engel, Porter, Watson

Members absent: Clinard, Vollmer

Guests present: Trisha Kelly and Sue Van De Wyngaerde

PUBLIC COMMENTS ON AGENDA ITEMS ONLY

There was no public comment on agenda items only.

APPROVAL OF MINUTES

There was a motion made by Porter to approve and place on file the minutes as presented for the November 25, 2024 regular meeting.

MONTHLY BILLS

There was a motion made by Porter to approve and place on file the December 2024 bills; seconded by Watson.

AYE: Cullinan, Engel, Porter, Watson

Motion passed.

REPORTS

There was no treasurer's report.

There was a motion made by Watson to approve and place on file the president's report.

There was a motion made by Porter to approve and place on file the director's report.

There were not standing committee reports.

CORRESPONDENCE

The board received communication from Bill Hunt, amending his initial resignation letter to note that he will be able to fill in and assist if the need was to arise.

Director Sheedy received a letter from Mary Beth Henneberry tendering her resignation.

President Vollmer sent a letter to the City of Oglesby inquiring into amending the intergovernmental agreement to include specific language stipulating that the existing "intergovernmental agreement" be reviewed every five years.

Meridth Donahue of Gather Cakes and Bakes who supported the bake sale, sent the board a thank you for partnering with her.

Treasurer Michael Frerichs' office sent President Vollmer a letter about the library having unclaimed property in the value of \$30.

UNFINISHED BUSINESS

There was a motion by Porter to enter executive session at 6:45pm for, as per (5 ILCS 120/2(c)(3), "The selection of a person to fill a public office, as defined in the Open Meetings Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance."; seconded by Watson.

AYE: Cullinan, Engel, Porter, Watson

Motion passed.

There was a motion by Porter to exit the executive session at 7:20pm; seconded by Watson.

AYE: Cullinan, Engel, Porter, Watson

Motion passed.

There was a motion by Porter to appoint Sue Van De Wyngaerde to the vacant seat of library board trustee; seconded by Watson.

AYE: Cullinan, Engel, Porter, Watson

Motion passed.

Vice President Engel noted due to an increase in minimum wage in Illinois (effective January 1), there is a need to raise the pay of multiple employees. Vice President Engel suggested one employee should receive at least 25 cents above minimum wage as she has worked at the library for five years. He also noted the long-term employee who resigned was at \$16.71/hr. however, new employees would start at \$15/hr. He also noted that the clerk with cataloging duties receives a 50 cent stipend for cataloging. Watson suggested that employee be moved to \$15.50/hr. The board agreed that the employee now working on an as-needed basis be moved to \$15. Secretary Cullinan asked about the length of service of the clerk/cataloger.

Director Sheedy left the room at 7:33pm. Vice President Engel noted that Sheedy works a large number of hours. Porter discussed comparative percentage raises. Secretary Cullinan talked about FLSA rules and his discussions with Treasurer Clinard. The pay of other library directors was discussed. The board settled on \$24.50/hr for Director Sheedy and \$17/hr for the position of bookkeeper. Sheedy returned following the conclusion of the board's discussion on the matter.

There was a motion by Porter to approve employee compensation as discussed; seconded by Watson.

AYE: Cullinan, Engel, Porter, Watson

Motion passed.

The board reviewed the personnel leave policy; under the proposed revisions to it, employees would use non-medical accrued time off first.

There was a motion by Porter to approve the proposed revisions to the personnel leave policy; seconded by Watson.

AYE: Cullinan, Engel, Porter, Watson

Motion passed.

Vice President Engel noted that LaSalle-Peru Christian School did not have a use for the library's surplus gray shelving, but that a resident who saw the sign advertising it on the library's door came in, collected it, and donated \$100 to the library.

NEW BUSINESS

There was a motion by Watson to approve the annual financial report, to be submitted to the office of the Comptroller of Illinois; seconded by Porter.

AYE: Cullinan, Engel, Porter, Watson

Motion passed.

The board discussed logos, with each board member stating their individual preferences. Watson noted specifically that she would like to see the third one have a book titled sideways with a different font. After discussion, the consensus was that the first four were best; Vice President Engel suggested the board dwell on those options for a month.

It was noted that the original e-rate bid submitted by Comcast for internet service at the library was subsequently rescinded and that the library's e-rate consultant was working on getting a new bid with the same language.

PUBLIC COMMENT

There was no public comment.


ADJOURNMENT

There was a motion to adjourn at 8:03 pm by Watson; seconded by Porter.


AYE: Cullinan, Engel, Porter, Watson

Motion passed.

MEETING ADJOURNED



Joshua Engel
Vice President



Austin Cullinan
Secretary