

**Oglesby Public Library Board Meeting
July 22, 2019**

President Rich Vollmer called the meeting of the Oglesby Public Library District Board of Trustees to order at 6:32pm in the Library.

Present: Rich Vollmer, Rick Rigazio, Dorothy Debosik, Mary Hansen, Sam Tillmann, Wanda Lent, Barbara Ficek, Director Rebekah Clark

Absent: - None

Guests: None

Public Comment to Agenda-

None

Secretary's Minutes

A motion was made by Rigazio to accept and place on file the Minutes of the June 24, 2019 Regular meeting.

A motion was made by Lent to accept and place on file the Executive Session Minutes of June 24, 2019.

Monthly Bills

General Expenses-	\$ 8,841.62
Payroll-	<u>6,635.97</u>
	\$15,477.59

A motion to approve the payment of the monthly bills was made by Ficek and seconded by Hansen. AYES-All -The motion carried.

President's Report

Vollmer presented a Customer History of the library's usage of city utilities from June 1, 2018 to July 1, 2019. The total for the year was approximately \$8,000.

Since the City is connected with IMEA, getting solar power is not possible at this time.

A suggestion was made to look into setting up electronic bill pay with a local bank.

The faucet in the men's bathroom leaks. The drinking faucet also isn't working properly. Two local plumbing contractors were contacted. One responded. A battery-operated automatic faucet including labor is about \$2,500.00. A drinking faucet cost about \$1,500.00. No decision was made at this time.

It has come to our attention that a few patrons found that the TV even on mute was distracting. A suggestion was made that if a patron wants a program, staff could turn it on for them. TV usage is in the trial stages. We want our patrons to be comfortable in the library.

(con't) President's Report

Vollmer and Debosik met with our State Representative Lance Yendnok. Vollmer had prepared a letter with questions concerning financial needs of the library.

A motion to place the President's Report on file was made by Tillmann.

Treasurer's Report

Heartland checking account as of June 30, 2019 -\$23,278.94

Clark met with the accountant to make sure the Treasurer's Report was matching the library's QuickBooks record of expenses in the tax-restricted Funds. The QuickBooks cumulative record over the past ten years showed negative balances in the Insurance, Social Security, and IMRF Funds and positive balances of \$14,170.86 in the Building Fund and \$3,442.88 in the Audit Fund. The Treasurer's Report was restructured to zero out the negative balances from General Funds from the start of the 2018-2019 Fiscal Year so the 2019-2020 Fiscal Year will begin with accurate totals.

A motion was made by Rigazio to accept and place on file the Treasurer's report.

Librarian's Report

The August *Library Events* sheet was distributed.

Donations:

City of Oglesby- \$10,000 for new computers

Oglesby Grade Class of 2019-\$165.00

Misc. Cash - \$3.20

Memorials:

In Memory of Arthur Hancock \$50.00 - Catherine Cowell via Lorraine Kolowski
Gretchen Rigazio \$25.00- Barbara and Ken Ficek

Vacation report:

Will be taking July 29, August 2 and 3rd off

Attending :

Delegate meeting July 31

Note: \$2,427.60 paid to the City of Oglesby for the LED light bulbs from the DeFillipi Account.

In searching for grants we will look into contacting IVCC for suggestions.

Clark presented a sheet showing *Annual Trends over three years*. The report is available at the library.

A motion was made by Hansen to accept and place on file the Librarian's Report.

Committee Reports

None at this time

Correspondence

Received the Non-Homestead Property Tax Exemption Certificate

Unfinished Business

Rigazio and Debosik are working on the Master Plan and Costs of the Library Reconfiguration. If a third member of the Board would like to be on the committee, an agenda will need to be posted 48 hours before the meeting.

New Business:

A motion was made by Rigazio and seconded by Lent to transfer \$199.79 out of the Building Fund into the Special Reserve Fund. *Ordinance No. 20190722 Transferring Funds to the Special Reserve Fund of the Oglesby Public Library District.*

Roll Call-All-AYES. The motion carried.

A motion was made by Ficek and seconded by Hansen to adopt the *Building and Maintenance Ordinance 07222019* for the fiscal year beginning July 1, 2019 ending June 30, 2020. Roll Call- AYES All. The motion carried.

A motion was made by Rigazio and seconded by Lent to approve the TENTATIVE ANNUAL BUDGET AND APPROPRIATION ORDINANCE 08272019 FOR THE FISCAL YEAR BEGINNING THE FIRST DAY OF JULY 2019 AND ENDING THE 30TH OF JUNE 2020. Roll Call-AYES All. The motion carried. The Budget will be available for viewing at the Library. The Budget Hearing will be at 6:15pm on Aug. 26 in the library.

The FOIA policy update is held over until the August meeting.

Organizing a committee to plan the 100 Anniversary Celebration of the Oglesby Library will be at the next meeting.

PUBLIC COMMENTS:

1. Looking for suggestions for video games for the TV
2. Re-evaluate the library hours-summer vs winter hours
3. Comment cards for areas of concern, or maybe “What is your Bright Idea?”

The Budget Hearing will be August 26, 2019 at 6:15pm.

The next regular meeting is August 26, 2019 at 6:30pm. Meeting adjourned at 8:20pm.

Barbara Ficek, Secretary