

**Oglesby Public Library Board Meeting
June 24, 2019**

President Rich Vollmer called the meeting of the Oglesby Public Library District Board of Trustees to order at 6:32pm in the Library.

Present: Rich Vollmer, Rick Rigazio. Dorothy Debosik, Mary Hansen, Sam Tillmann, Wanda Lent, Barbara Ficek, Director Rebekah Clark

Absent: - None

Guests: Jill Shevokas and Greg Stein

Public Comment to Agenda-

None

Secretary's Minutes

A motion was made by Lent to accept and place on file the Minutes of the May 20, 2019 Regular meeting.

A motion was made by Tillmann to accept and place on file the Executive Session Minutes of May 20, 2019.

A motion was made by Rigazio to accept and place on file the Special Meeting Minutes of June 10, 2019.

Monthly Bills

General Expenses-	\$13,611.64
Payroll-	<u>9,823.63</u>
	\$23,435.27

A motion to approve the payment of the monthly bills was made by Lent and seconded by Debosik. AYES-All -The motion carried.

President's Report

The present limit of \$1,000 on the Heartland Library Visa card is insufficient. Rigazio has authorization to raise the limit. It will be raised to \$1,500.

A motion to accept and place on file the President's Report was made by Lent.

Treasurer's Report

Heartland checking account as of May 31, 2019 -\$25,672.64.

Tillmann reviewed the April Profit & Loss Statement. Overall, under budget for the 11 months.

The remaining funds from the *Friends of the Library* will be used for the movie license and the Summer Reading Program.

A motion was made by Hanson to accept and place on file the Treasurer's report.

Librarian's Report

The July *Library Events* sheet was distributed.

“In a follow up to the patron purge discussion, Clark plans to have Staff waive overdue amounts for patrons from the list whose last circulation was before June of 2015 and revisit other amounts as part of the 100th Anniversary celebration.”

A notice will be posted accepting applications until July 13 for a Marketing position.

Grants and Certification

Starved Rock Country Community Foundation Grant-\$225.00 to be used for the July Summer Reading concluding Performance.

Donations: - \$3.45

Other Revenue - \$1,965.00-Insurance payment for the destroyed driveway post

Attended:

6/12/19-Ingram (new bookseller option) training webinar

6/13/19- Simple Spreadsheet webinar

6/19/19- West of 47 at LaSalle Library

6/20/19- Great Graphs webinar

6/27/19- Report Redesign webinar

A motion was made by Ficek to accept and place on file the Librarian's Report.

Committee Reports

Tillmann announced that the Tag Day on June 29 is canceled.

Vollmer, Rigazio and Clark will continue to update the Evaluation Form.

Correspondence

Pam Delvallee - Thank You note

IVCIL-thank you for hosting their Personal Assessment Session

Thank You letter is being sent to the City of Oglesby for their generous donation.

Ficek Electric asking if they could give us a quote on upgrading our telecommunications

Totally Promotional offering custom banners

Unfinished Business

Vollmer, Rigazio and Clark will continue to work on Job Descriptions.

Compiling the Evaluation Form for the Director is a work in progress.

New Business:

A discussion was held on the future and direction of the library. Many ideas were shared:

- Identify the needs/wants of the community and prioritize them
- When showing family movies be aware of possible sensitive issues
- Ideas from Community leaders
- Have programs that use the television
- Need more staff (with tech knowledge)
- Enlarge the library district to encompass the Elementary School District
- Enlist patron volunteers for special projects
- Serve refreshments after programs
- How can the library become more of the heart of the community?
- Continue to gather input from the staff
- Look to IVCC for possible collaboration with programs/projects
- The return of online Omni Library System service
- Make public aware of free WIFI

Guest input:

Greg-Great job Hope Week Volunteers, have direction for children and the TV
Jill-wants the library to be the heart of the town, communicate to the public the services we provide such as free WIFI

Discussion on whether to have two meetings a month. For the present we will have one meeting per month with the option to have another meeting for unfinished business

No longer need to adopt or publish a Prevailing Wage Ordinance.

Discussed the Non-Resident Patron Policy. A motion was made by Tillmann to increase the fee to \$65.00 effective July 1, 2019; seconded by Lent.

Roll Call-All AYES The motion carried.

Tillmann and Hansen will review the Secretary's Minutes for July 1, 2018 to June 30, 2019 after the June meeting minutes are approved.

Reviewed the first draft of the 2019-2020 Budget. Final draft will be presented at the July meeting.

Trustee Training documents were distributed to the Trustees. It contains the responsibilities of the Trustees.

A motion was made to go into Executive Session for the purpose of discussing the employment, employment compensation, performance, and dismissal of specific employee was made Debosik and seconded by Lent at 8:48pm. A motion was made by Hansen and seconded by Rigazio to leave Executive Session at 9:13pm. A motion was made by Lent and seconded by Rigazio to return to the Regular Meeting.

(Continued)

A motion was made by Tillmann to increase salaries as of July 1, 2019 for Staff per recommendation at the Executive Session. Seconded by Lent. Roll Call-ALL AYES
The motion carried.

The next regular meeting is July 22, 2019 at 6:30pm. Meeting adjourned at 9:25pm.

Barbara Ficek, Secretary