

**Oglesby Public Library Board Meeting
March 25, 2019**

President Rich Vollmer called the meeting of the Oglesby Public Library District Board of Trustees to order at 6:30pm in the Library.

Present: Rich Vollmer, Rick Rigazio, Dorothy Debosik, Mary Hansen, Sam Tillmann, Wanda Lent, Barbara Ficek, Director Rebekah Clark

Absent: - None

Guests: April McDermott, Greg Stein, Greg (Mac) McDermott

Public Comment to Agenda-

None

Secretary's Minutes

A motion was made by Lent to accept and place on file the Minutes of the February 25, 2019 meeting.

Monthly Bills

General Expenses-	\$2,221.21
Payroll-	<u>7546.82</u>
	\$9,768.03

A motion to approve the payment of the monthly bills was made by Hansen and seconded by Rigazio. AYES-All -The motion carried.

President's Report

Vollmer is talking to local bankers on a line of credit or a potential loan. More to be discussed later in the meeting.

The security cameras have been installed. Thank you to Clark, Greg Stein, and Vollmer. Stein also hooked up the television.

A motion to accept and place on file the President's Report was made by Debosik.

Treasurer's Report

Heartland checking account as of February 28, 2019 - \$60,515.48.

Tillmann reviewed the February Profit & Loss Budget Performance. As of now our financial picture for the basics is sound.

A motion was made by Lent to accept and place on file the Treasurer's report.

Librarian's Report

An Open House for retiring staff member, Pam Delvallee, is scheduled for March 30 from 1-3 pm.

Clark presented a Code of Conduct for the Library.

Gary Peterlin has invited children's book author Marion Dane Bauer to visit Oglesby. A possible date is Tuesday May 14. Ms. Bauer was born in Oglesby and one of her books, *On My Honor*, was a 1987 ALA Newbury Honor Book. She would give a presentation during the day to the combined Oglesby Washington and Holy Family School students. In the evening there could be a presentation at the Library. Her publisher will not allow her to bring books with her but she can sign books.

Clark has emailed BroDart of McNaughton publishing inquiring about their book lease program. Depending on the cost, considering it as a way to help expand our Large Print collection (see the Strategic Plan).

An email was received from RAILS that the President's budget request to Congress for FY 2020 proposes the orderly closure of the Institute of Museum and Library Services. IMLS is the primary source of federal support for the nation's libraries and museums: through grant making, research and policy development. RAILS encourages us to contact and advocate to our representatives how important IMLS is to us.

Clark applied for a Project Next Generation grant (via the State of Illinois, provided by IMLS). Rigazio brought this grant to her attention. The grant provides funds "to public libraries for establishing educational after school programs that not only provide access to computers, software and various technology devices, but also hire mentors who are crucial to helping students develop self-confidence and pride in their acquired skills". The application was submitted on 3/15/2019. The grant would fund a staff member's salary for an after school program, along with technology to support History Fair projects, students to help Local History digitalization, and students to continue in the spring with fun technology exploration projects to be displayed during National Library Week in 2020.

A letter was received stating that the Per Capita Grant has been awarded for \$5,113.75. The fund release date has been delayed. This grant must be spent by June 30, 2020.

Staff member Janice attended the Autism workshop on March 22 & 23. Information on the conference will follow.

Deena Pavinato's presentation has been re-scheduled for May 2nd.

A Swap Craft Supplies Day is scheduled for April 30.

Clark will check on the cost of a Movie License fee.

Donations: (already deposited)

In Memory of Rudy West from Marge Cielaszyk-\$75.00

In Memory of Don Entwistle from Bonnie and Jeffery Jasiak-\$50.00

In Memory of Faye Perry from Pam Delvallee-\$50.00

In Memory of Louise Pattarozzi Johnson from Barbara and Ken Ficek-\$25.00

A motion was made by Tillmann to accept and place on file the Librarian's Report.

Committee Reports

None at this time

Correspondence

A letter was received from Casey's Headquarters stating saying that requests for donations are done online.

Unfinished Business

After further review on the number of new computers needed for the technology upgrade was lowered. It was decided that we need only 12 new computers. Eight will be in the patron area of the library, one computer which will be ADA accessible. The purchase has been awarded to Dave's PC.

Debosik and Rigazio will give an update in April of the possible reconfiguration of the library floor plan.

The Oglesby District Library Strategic Plan 2017-2022 update was presented by Clark.

After a discussion, a motion was made by Tillmann and seconded by Lent to approve on March 2019 the updated Plan which will be reviewed in six months AYES-All
The motion carried.

At least once a month except December there will be a Teen program.

New Business

Vollmer has been talking to representatives of Heartland and Illini Banks discussing a line of credit or a loan for the library. Discussed inviting representatives from the local banks to address the Board at the April meeting.

Fund raising ideas were presented. A request has been sent to the City of Oglesby for a date to raise money for our computer fund at the Four Corners, the intersections of Columbia and Walnut Streets. Tillmann will coordinate volunteers to stand there.

Letters have been sent to various businesses seeking donations.

Looking into possibly setting up a table at the Hy-Vee Grocery Store seeking donations – Hy-Vee and the City of Peru have approved June 8.

Continue to explore other ideas to raise funds.

Public Comment

None

The next regular meeting is April 22, 2019 at 6:30pm. Meeting adjourned at 8:01pm.

Barbara Ficek, Secretary