

**Oglesby Public Library Board Meeting  
January 28, 2019**

President Rich Vollmer called the meeting of the Oglesby Public Library District Board of Trustees to order at 6:30pm in the Library.

**Present:** Rich Vollmer, Dorothy Debosik, Sam Tillmann, Wanda Lent, Rick Rigazio, Barbara Ficek, Director Rebekah Clark

**Absent:** - Mary Hansen

**Guests:** Andy Polheber Polheber, Greg Stein

**Public Comment to Agenda:** None

**Welcome Back Director Clark**

**Secretary's Minutes**

A motion was made by Lent to accept and place on file the Minutes of the Special Meeting held on December 12, 2018 and the Committee Meeting held on January 13, 2019.

**Monthly Bills**

General Expenses-	\$1,306.79
Payroll-	<u>3,632.51</u>
	\$ 4,939.30

A motion to approve the payment of the monthly bills was made by Rigazio and seconded by Ficek. AYES-All -The motion carried.

**President's Report**

The north pillar on the exit of the driveway was completely destroyed. Waiting to hear from the insurance company. A discussion was held as to whether to replace it. This is not the first time a pillar has been damaged. It may be better to only keep the two outside pillars. It would be easier to plow snow and maintain landscape.

Four security cameras have been installed. They just need to be connected to the electrical boxes.

During this extreme cold weather, opening and closing times may be changed.

A Staff luncheon will be on February 13 at noon.

A library layout scaled to 1/8<sup>th</sup> inch was distributed to the Trustees for their ideas as how to make best use of our current space. Ideas will be brought to the February meeting.

The election on April 2<sup>nd</sup> will select the Oglesby Mayor and Commissioners.

Previously, we have hosted a Candidates Night during a City Election year. Looking at setting up one for the 1<sup>st</sup> or 2<sup>nd</sup> Tuesday in March. Format to be decided.

A motion to accept and place on file the President's Report was made by Tillmann.

**Treasurer's Report**

Heartland checking account as of December 2018 - \$68,274.01.

The September Property Tax amount on the P&L Budget was incorrect. It should have been \$36,429.80 instead of \$23,863.86.

On 1/11/2019 we received the Replacement Tax in the amount of \$7,325.99.

The final 2017 Tax Distribution was received in the amount of \$4,100.44.

The total YTD property tax is \$102,100.53 plus \$77.27 interest or \$102,177.80

A motion to accept and place on file the Treasurer's Report was made by Debosik.

### **Librarian's Report**

On January 31 at 5:30pm, there will be a program entitled, "*Organize Your Paper Without Resorting to Arson*".

Staff member Pam Delvallee will retire at the end of March after 21 years of service.

An Open House in her honor will be scheduled.

In February, Clark will work on updating the Treasurer's Report in light of the Comptroller's Report with Rosalind of *Kilday and Baxter*.

### **Grants and Certifications**

The Per Capita Grant was submitted the day before Thanksgiving.

### **Vacation Report**

Eight week maternity leave began on November 26, returned to half time on January 22 for 8 weeks until March 16. Will return to full time on March 18.

A motion to accept and place on file the Librarian's Report was made by Ficek.

### **Committee Reports**

In December and January, the Committee headed by Debosik and Rigazio held informal meetings with young teen patrons, staff, other trustees, and a church youth minister to begin developing programs that meet the interests and needs of young teens.

### **Correspondence**

City of Oglesby sent a letter trying to clarify a TIF question.

Letter received from *Kilday and Baxter* announcing the new partnership.

### **Unfinished Business**

None

### **New Business**

In reviewing and discussing the meetings with the young teens, a first step is to purchase a television and cart to be used for games and library programs. Vollmer had researched the cost of purchasing them. A motion was made by Lent and seconded by Rigazio to purchase a 60 inch LG television and a cart. The motion carried. A Saturday Game Day will be arranged.

Quotes were received from Connecting Point and Lion Claw for the Technology Upgrades. The quotes included 15 computers, monitors, cables, software, printers and setup. After a discussion, a motion was made by Lent and seconded by Debosik to purchase the technology upgrades not to exceed \$22,000, contingent on a loan or a private donor. The motion carried.

Reviewing the Comprehensive Plan was tabled until February. Board members were asked to review and bring suggestions to the February meeting.

**Public Comment**

Greg Stein asked questions on the November payroll numbers, security camera recorder and possible snack machine in library.

The next regular meeting is February 25, 2019 at 6:30pm. Meeting adjourned at 9:21pm.

*Barbara Ficek*, Secretary