

**Oglesby Public Library Board Meeting
February 25, 2019**

President Rich Vollmer called the meeting of the Oglesby Public Library District Board of Trustees to order at 6:30pm in the Library.

Present: Rich Vollmer, Rick Rigazio, Dorothy Debosik, Mary Hansen, Sam Tillmann, Wanda Lent, Barbara Ficek, Director Rebekah Clark

Absent: - None

Guests: Andy Polheber, Greg Stein, George Cullinan, Jason Curran, Jack Clark

Public Comment to Agenda: None

Secretary's Minutes

After correcting the spelling of Andy Polheber's surname, a motion was made by Lent to accept and place on file the Minutes of the January 28, 2019 meeting.

Monthly Bills

General Expenses-	\$3,462.85
Payroll-	<u>2,865.31</u>
	\$6,328.16

A motion to approve the payment of the monthly bills was made by Rigazio and seconded by Debosik. AYES-All -The motion carried.

President's Report

Vollmer announced that a third quote on computers was received. A new sheet with the three quotes was distributed. Discussed how many computers we need to upgrade our system. With patrons having Smart phones and the library's new Smart TV, we need to rethink this issue.

A suggestion to provide a new revenue source is to have an intergovernmental agreement with townships bordering our district that could share the cost of non-resident patron library cards.

A motion to accept and place on file the President's Report was made by Tillmann.

Treasurer's Report

Heartland checking account as of January 31, 2019 - \$69,841.05.

Tillmann reviewed the January Profit & Loss Budget Performance. The loss of revenue because of TIF districts is making it difficult to meet the needs of the library.

A motion was made by Hansen to accept and place on file the Treasurer's Report.

Librarian's Report

An Open House for retiring staff member, Pam Delvallee, is scheduled for March 30 from 1-3 pm. Help is requested with the Open House planning.

A new "Exit" interview format is being developed for feedback from retiring or leaving staff.

The library will host a "Meet the Candidates Night" on March 12 from 6-7 pm.

Attended/Attending

On February 22, Clark participated in a free online conference from 8:45 am to 5 pm designed for libraries serving populations of less than 10,000 residents. It was hosted by the Nebraska Library Commission and sponsored by the Association of Rural and Small Libraries.

Clark was invited to attend or send an Oglesby Library representative to a grant-funded *Targeting Autism II: Train-the-Trainer* workshop in Champaign, IL on March 22-23 since on the annual IPLAR survey, our library has indicated a need for training to better serve the needs of persons with Autism. A motion was made by Ficek to accept and place the Report on file.

Committee Reports

Debosik, Rigazio and Vollmer recently visited the Newark Public Library. This library is half of our size with a similar budget. There are no TIF districts involved. They are striving to be a community center. They are also involved with four other libraries on a radio program discussing what is happening in their libraries.

Some libraries lease popular authors for a period of time.

Rigazio is working on letters to be sent to possible donors seeking donations.

Correspondence

A letter was received from Tru Green advertising their services. The library will seek a quote for lawn service.

A thank you was received from Rebekah Clark

Unfinished Business

Board Trustees and Guests presented their ideas for new library layouts and reconfiguration. Suggestions included an addition to the north, adding room partitions, relocating some book selves to outside walls. An example of reconfiguring attached.

Comprehensive Plan was discussed. Debosik and Ficek will work with Clark to update the Plan for the March meeting.

On March 5 we will try to check progress on teen group activities.

New Business

The new television has been purchased.

The library color printer stopped working. A new color laser printer was purchased.

Vollmer and Tillmann are investigating getting a line of credit for the library. We may need money for the new computers as well as operating expenses.

In order to reduce expenses, it may be necessary to close one day a week or be open fewer hours. The new law regarding minimum wages will eventually affect us.

Public Comment

Discussion on how we can solve financial problems.

The next regular meeting is March 25, 2019 at 6:30pm. Meeting adjourned at 9:50pm.

Barbara Ficek, Secretary