

**Oglesby Public Library Board Meeting
November 27, 2017**

President Rich Vollmer called the meeting of the Oglesby Public Library District Board of Trustees to order at 6:30pm in the Library.

Present: Rich Vollmer, Mary Hansen, Rick Rigazio, Sam Tillmann, Wanda Lent, Barbara Ficek, Director Rebekah Clark

Absent: - Dorothy Debosik

Guests: - None

Public Comment to Agenda: None

Secretary's Minutes

A motion was made by Lent to accept and place on file the Regular Meeting Minutes of October 23, 2017.

Monthly Bills

General Expenses-	\$6,462.42
Payroll-	<u>4,257.30</u>
	\$10,719.72

A motion to approve the payment of the previous month's bills was made by Ficek and seconded by Rigazio. AYES-All

President's Report

The plumbing problem in the Mechanical Room has been repaired.

Baxter will continue to do the monthly reports, W 2's, the 1099s, quarterly reports and the yearly report for \$225 per month. In house, we will be using Quick Books for payroll, and federal and state taxes. If needed, we will ask for an Extension for the yearly report.

A motion was made by Hansen to accept and place on file the President's Report.

Treasurer's Report

Heartland checking account as of October 31, 2017 -	\$45,601.35
Grant Account at Eureka -	\$17.08
Special Reserve Fund (includes interest) -	\$2,400.21
Oglesby Public Library Historical Account -	\$1,869.24
DeFillippi Fund	\$6,900.00

Tillmann presented various possibilities for future monies when TIF Districts expire. A motion to accept and place *The Treasurer's Report* on file was made by Lent.

Librarian's Report

Clark handed out the Oglesby Library Events for December 2017.

Clark completed the annual *Interlibrary Loan Reciprocal Borrowing Statistical Survey 2017* on November 20. It is due on March 31. If this Survey is not done, we would not be eligible for systems services such as *Interlibrary Loan*.

Food for Fines had 6 patrons pay their fines with donations and one patron who wanted to give back to the community, totaling \$28.80 in fines waived.

Oglesby Washington School History Fair was November 15 and Holy Family History Fair is November 29. Once again, all the students who came to the library orientation were given cards allowing them 10 free black and white copies as needed for their projects. In the past month we had 59 copies redeemed, worth \$8.85 in printing costs. The library was very busy after school on the Monday and Tuesday before the Fair. Clark is considering keeping the library open next year until 8pm on the Monday before the Fair.

Donations

Donations received this month that will appear on next month's report: \$50 in memory of Rena (Rip) Ulanowski from the Hansen, Rinehart, and Liborio Families; \$50 in memory of Peggy Hansen from her parents Alan and Jeanne Hansen; \$200 from Marie Ortiz for December DVD's; \$20 in memory of Lois Laio from the Ficek Family; \$20 in memory of James Venturelli from the Ficek Family.

Attending:

West of 47 on November 29.

Due to a Staff member medical issue and her maternity leave, Clark will be asking other Directors if they have staff members interested in working part time at the Oglesby library for about ten months.

On December 16, in conjunction with the *Oglesby WHObilation*, there will be cookie decorating in the library.

Clark is working on possible spring presenters:

Susan Glassman for *Comfort Food Makeover*

Safe Families AmeriCorps group for the *Pillowcase Project* and the *CPR class*

Hoping to ask Lori Mudge for a potential *Christmas in July* event

Vollmer suggested that perhaps Deena Pavinato as a craft presenter

Clark will contact Jim Gibbons about a presentation in March. He does programs on different decades. Perhaps a program on the 1990's to coincide with the 20th year celebration of the dedication of the library at its present location.

A motion to accept and place the Librarian's Report on file was made by Tillmann.

Committee Reports

None at this time

Correspondence

A letter was received from the City of Oglesby with the Notice of Termination of the City of Oglesby Tax Increment Financing Districts II. III. IV.

A thank you was received from the Illini Bank for opening a checking account.

Unfinished Business-

None

New Business

Board of Trustee Meeting Dates for 2018 were presented. A motion was made by Lent and seconded by Hansen to accept the meeting dates. The motion carried.

Lent, Rigazio and Ficek volunteered to be on a committee to begin planning the 20th year celebration of the present library building. A general discussion was held.

Clark presented a Safety Training Checklist. It was reviewed. Plans will be made to have some safety training sessions for the Staff.

Public Comment-

None

The next regular meeting is January 22, 2018 at 6:30pm.

Meeting adjourned at 7:36pm

Barbara Ficek, Secretary