

Oglesby Public Library Board Meeting
May 23, 2016

President Rich Vollmer called the meeting of the Oglesby Public Library District Board of Trustees to order at 6:30PM in the Library.

Present- Rich Vollmer, Rick Rigazio, Sam Tillmann, Wanda Lent, Cindy Rolando, Mary Hansen, Barbara Ficek, Director Rebekah Clark

Absent- None

Guests- Dorothy Debosik

Public Comment to Agenda- None

Secretary's Minutes

A motion to accept the Regular Meeting Minutes of April 26, 2016 was made by Tillmann and seconded by Lent. Roll call-Ayes- Lent, Tillmann, Vollmer, Hansen. Abstain-Rigazio, Rolando, Ficek. The motion carried.

Treasurer's Report

Heartland checking account as of April 30, 2016 - \$26,719.98

Grant Account at Eureka - \$104.44

Edward Jones-CD Investment account- \$6,854.94

Oglesby Public Library Historical Society- \$1,869.19

Tillmann explained that Illinois House Bill #696 passed in the House thereby freezing Property Taxes at the 2015 level. It is still in committee in the Senate.

We will just have to *wait and see* if the Bill dies or passes in the Senate committee.

A motion to accept the Treasurer's Report was made by Tillmann and seconded by Lent. AYES- Lent, Tillmann, Vollmer, Hansen. Abstain-Rigazio, Rolando, Ficek. The motion carried.

Monthly Bills

General Expenses- \$1,167.05

Payroll 6,012.29

\$7,179.34

A motion to pay all the bills and payroll was made by Lent and seconded by Rigazio. AYES- Rigazio, Hansen, Rolando, Lent, Vollmer, Tillmann, Ficek. The motion carried.

Librarian's Report

Patron cards are purged in April every year if they meet the criteria listed. The criteria for 2015-no check outs since 12/31/11 or card expired before 12/31/14; for 2016 the criteria is - no checkouts since 12/31/14 or card expired before 1/1/16.

Updates to *Holds* placed on reported information available at the library.

Memorial donations –in memory of Helen Debosik-\$686

The June *Calendar of Events* was given to the Board.

On May 17 the Omni Arts Grant for \$500 was awarded.

Director Clark will be attending the *West of 47* meeting on May 25 and the *Using Decision Center to gather IPLAR Statistical Data* on June 20.

Beginning to update/use a program evaluation form.

Two patrons at the *Writing a Children's Book* event were very appreciative.

A Morton Arboretum representative brought information to the talk on Gypsy Moth Treatment. She will return for a summer reading day to do a Tree-ID Walk with the children.

A motion to accept the Librarian's Report was made by Ficek and seconded by Rolando. AYES-All The motion carried.

President's Report

Reports given later

Correspondence

Copies of TIF Ordinances were received from the Oglesby City Clerk stating that TIF Districts II, III, and IV will expire on December 31, 2016. The City reserves the right to spend the special funds from TIF II, III and IV levied in 2016 in the calendar year of 2017.

A card from Douglas Abbott was received in response to condolence note.

A *Thank You* card was received from Joanne Buczkowski for being a collection point for Stork Support.

(Correspondence continued)

A letter was received from the City of Oglesby telling us to reserve \$1,713.99 of the Replacement Tax payment as we have been overpaid. Details are pending as to how the state wishes the city to repay this amount. In the future the Board may ask the City to pay portions of the tax when they receive it.

Committee Reports

The Policy Committee will meet on June 16 at 1:30PM. Budget Committee will arrange a meeting. No Strategic Planning meeting is currently scheduled.

Building and Grounds

Vollmer is working on arranging a landscape cleanup day with the local Scouts.

Old Business

The Board was given the *Local History Collection Policy* and the *Deed of Gift to the Oglesby Public Library Policy* to review for the June meeting.

It was noted that our present Memorial and Benefactor Boards are almost filled. Discussion was held on updating donation amounts for recognition on either board. Research into various ways to acknowledge donation amounts will be done before the June meeting.

New Business

The General and Liability Insurance soon will be renewing. Utica Insurance, who specialize in libraries, is our carrier. Our agent will be contacted to ask for a review and check if there are any special deals at this time.

Two possible Special Reserve Fund Ordinances were reviewed. Final approval will be done in June.

Transfer of funds was tabled until June.

(New Business continued)

Election of officers of the Board of Trustees for 2016-2017. A motion from Lent nominating the present officers was seconded by Hansen. Each office will be voted on by Roll Call.

President-Rich Vollmer-AYES-Lent, Hansen, Rigazio, Ficek, Tillmann. NAY-Rolando. ABSTAIN-Vollmer. The AYES have it.

Vice-President-Rick Rigazio-AYES-Ficek, Tillmann, Lent, Vollmer, Rolando, Hansen. ABSTAIN-Rigazio The AYES have it.

Secretary- Barbara Ficek-AYES-Rigazio, Tillmann, Lent, Vollmer, Rolando, Hansen. ABSTAIN-Ficek The AYES have it.

Treasurer-Sam Tillmann-AYES-Lent, Vollmer, Rolando, Hansen, Rigazio, Ficek. ABSTAIN-Tillmann. The AYES have it.

Director Evaluation Forms and the *Director's Job Description* were handed out. Board members were asked to fill out the evaluation forms and return to Vollmer by June 20.

A library patron requested that we have electronically opening front doors and lower the locks on the bathroom doors. Checking to see if funds are available to correct these problems.

Public Comment- None

The next regular meeting of the Oglesby Library Board will be at 6:30PM on June 27, 2016. The meeting was adjourned at 8:05PM.

Barbara Ficek, Secretary