

**Oglesby Public Library Board Meeting
March 26, 2018**

President Rich Vollmer called the meeting of the Oglesby Public Library District Board of Trustees to order at 6:30pm in the Library.

Present: Rich Vollmer, Dorothy Debosik, Mary Hansen, Sam Tillmann, Wanda Lent, Barbara Ficek, Director Rebekah Clark

Absent: - Rick Rigazio

Guests: - None

Public Comment to Agenda: - None

Secretary's Minutes

A motion was made by Lent to accept and place on file the Regular Meeting Minutes of February 26, 2018.

Monthly Bills

General Expenses-	\$1,983.67
Payroll-	<u>5,812.07</u>
	\$7,795.74

A motion to approve the payment of the monthly bills was made by Hansen and seconded by Debosik. AYES-All The motion carried.

President's Report

Vollmer reported that a check in the amount of \$5,825.26 was received from the insurance company for the carpet damage in the Children's Room. More discussion in unfinished business.

A discussion on how the funds in the Historical Funds can be used was held. Memorial/Benefactor plaques can be purchased with these funds. Looking into having local history digitalized with these funds.

Lent made a motion to accept and place the President's Report on file.

Treasurer's Report

Heartland checking account as of February 28, 2018 - \$29,857.81

Grant Account at Eureka -	\$17.08
Special Reserve Fund (includes interest) -	\$2,400.21
Oglesby Public Library Historical Account -	\$1,869.24
DeFillippi Fund (include int.)	\$6,902.37

Per Capita Grant funds have not been received as of the March meeting. Tillmann presented a detailed report on land types, tax rates and the effects of TIF districts.

A motion to approve and place *The Treasurer's Report* on file was made by Ficek.

Librarian's Report

Librarian's Comments:

Received carpet insurance check in the amount of \$5,825.26

Staff meeting was held on February 27 – it went well

Attended the TIF meeting this morning

Beginning to investigate E-rate grants. Received IT quotes from Connecting Point; Nathan from Connecting Point would like to attend an upcoming meeting to present the information.

Reported on the Open House celebration on March 13

Reported on the successful hiring event held at the library

Investigating scheduling voter registration events in the library

Grants and certification

Working on *Back to Books* Grant, any ideas on how to use it?

Vacation Report:

Clark had a vacation day on March 16; has two remaining vacation days and a ½ personal day

Donations

\$250 from Marie Ortiz for new DVDs and books by new authors

\$50 *In Memory of* Evelyn Moyle from Mary Lee Watson and Jeanette Maurice

\$50 *In Memory of* Jeanne Hansen

\$200 anonymous donor

\$500 *In Honor of* William Prey from Rose Ann Prey

\$100 from Mary and Ken Hansen (door fund)

\$50 cash toward door fund from the open house

\$1,000 from the Elks National Foundation through Oglesby Elks Lodge #2360

Attending/Attended:

Attended webinar on *Public Libraries and Healthy Communities* on March 6, for ideas for some of the resources pages on our website

Registered for *Budget and Levy Secrets for Libraries* webinar on April 10 with a different law firm than Phil Lenzini

A motion to accept and place the Librarian's Report on file was made by Tillmann.

Committee Reports

Director Clark and Debosik will look into E-rate Grants.

Correspondence

- Handed out additional information regarding the proposed new TIF Districts
- A congratulation e-mail was received from building Architect Steve Papesh
- Notice was received from the LaSalle County Board of Review on the revised assessment of our real estate parcel

Unfinished Business-

Proposals for different types of floor coverings to replace the damaged carpet in the Children's Room were received from Szott's Carpet and Flooring Outlet. They are an engineered floor, carpet tiles, a carpet equivalent to the existing carpet, and vinyl plank. We will continue to explore which type to install. As stated earlier, the check has already been received from the insurance company.

The contract with Jay Baxter for the financial services requested per the February 15 Special Meeting was signed.

After a discussion on the proposed new TIF District, it was decided that we need legal advice. A motion was made by Debosik and seconded by Lent to pursue legal advice on the proposed land annexation to Oglesby and the new TIF District. AYES-All The motion carried.

New Business

After reviewing the quote from Global Fire Control on additional security for the library, the issue was tabled until next month so that more information can be obtained.

Information will be gathered on land annexation to the Library District.

Public Comment-

None

The next regular meeting is April 23, 2018 at 6:30pm.

Meeting adjourned at 8:21 pm.

Barbara Ficek, Secretary