

Oglesby Public Library Board Meeting

February 27, 2017

President Rich Vollmer called the meeting of the Oglesby Public Library District Board of Trustees to order at 6:30PM in the Library.

Present Rich Vollmer, Rick Rigazio, Sam Tillmann, Wanda Lent, Cindy Rolando, Barbara Ficek, Director Rebekah Clark

Absent- Mary Hansen

Guests- Dorothy Debosik and Intern, Liz Roberson

Public Comment to Agenda- None

Secretary's Minutes

Lent made the motion to accept and put the Regular Meeting Minutes of January 23, 2017 on file.

Monthly Bills

General Expenses-	\$3,572.26
Payroll-	<u>5,916.12</u>
	\$9,488.38

A motion to approve the payment of the January bills was made by Ficek and seconded by Rolando. AYES-All

President's Report

None at this time

Treasurer's Report

Heartland checking account as of January 31, 2017 - \$22,761.39

Grant Account at Eureka - \$894.17

Reserve Account Fund (includes interest) - \$6,894.53

Oglesby Public Library Historical Account - \$1,869.24

A motion to approve and place the January Treasurer's Report on file was made by Lent.

Tillmann **again** reminded the Board that the budget is **very tight** for this fiscal year.

A letter was received from the City of Oglesby as to the timing of the distribution of the Replacement Tax. The 2017 Replacement Tax will be approximately \$1,713.99 less than the previous year. The State is withholding the overpayment made in 2016 so we will not have to repay the State.

Librarian's Report

The *Calendar of Events* for March was presented to the Board.

Joliet Junior College student intern, Liz Roberson, was introduced to the Board.

Circulation of DVDs from July thru December averaged 308/month. In January circulation increased to 405. The increase is likely due to the purchase of new DVDs that were purchased with the generous donation of a library patron.

The Community Safety Day was cancelled due to lack of interest.

Last week we had another book recycling pick up.

The *Soups and Stews* program, the *Smartphone class*, and the *Craigslist class* were well attended.

Clark -Attended the Program registration workday at the LaSalle Public Library on February 4.

-Is scheduled to attend the *2017 Area Training for Librarians & Staff (ATLAS)* Directors Retreat on March 24-25.

Clark received notification that she passed the bar code test

Jill Shevokas retook the Barcode test February 23

A motion to accept and put on file the Librarian's Report was made by Lent.

Committee Reports

To be discussed in New Business.

Correspondence

A thank you note was received from a patron for allowing her a quiet place to study.

The City of Oglesby sent a letter stating that they would now send the Replacement Tax in two payments, one in December and one in April. The overpayment in 2016 by the State will be deducted from the 2017 payment.

Unfinished Business

The donation letter draft was reviewed. Changes were suggested. A new letter will be written and presented at the March meeting.

New Business

The Strategic Plan for 2017-2022 was reviewed. After suggested wording changes, the Plan will be brought to the Board for final approval at the March meeting.

Two local insurance agencies have asked if they could give us quotes on our building insurance plans. Clark will give them the necessary information.

A company from Ohio asked if they could quote us on natural gas prices. The Board decided not to seek bids.

Public Comment

None

The next regular meeting is March 27, 2017 at 6:30PM.

The meeting was adjourned at 7:32PM.

Barbara Ficek, Secretary