

**Oglesby Public Library Board Meeting  
February 26, 2018**

President Rich Vollmer called the meeting of the Oglesby Public Library District Board of Trustees to order at 6:30pm in the Library.

**Present:** Rich Vollmer, Dorothy Debosik, Mary Hansen, Sam Tillmann, Wanda Lent, Barbara Ficek, Director Rebekah Clark

**Absent:** - Rick Rigazio

**Guests:** - None

**Public Comment to Agenda-** None

**Secretary's Minutes**

A motion was made by Lent to accept and place on file the Regular Meeting Minutes of January 22, 2018. After correcting the date of the Special Meeting, a motion was made by Hansen to accept and place the Special Meeting Minutes of February 15, 2018 on file.

**Monthly Bills**

General Expenses-	\$2,982.85
Payroll-	<u>6,019.48</u>
	\$9,002.33

A motion to approve the payment of the January bills was made by Ficek and seconded by Debosik. AYES-All The motion carried.

**President's Report**

Vollmer reported that there was an incident of vandalism in the Children's Room resulting in serious damage to the carpet. One evening four junior high patrons were dancing in the room. One young man was asked to leave by Staff. The next day it was discovered that there were dark streaks on the carpet. Simply Green was applied but it did not remove the streaks. Andy of Andy's Karpets was called to see what he would recommend. He said that the carpet was burned, caused by friction, most likely by shoes. The entire carpet will need to be replaced. The insurance was contacted and an adjuster will come to check it out. Szott was contacted for suggestions on replacement possibilities. One suggestion was carpet tiles, as they can be replaced easily if damaged.

Library Staff has asked if the red panic call button could be placed under the Circulation desk. Presently it is on the wall behind the desk. Global Fire Control was contacted. Proposals and Quotes for a wireless installation are attached.

Tillmann made a motion to accept and place the President's Report on file.

## **Treasurer's Report**

### **Heartland checking account as of January 31, 2018 - \$37,515.50**

Grant Account at Eureka -	\$17.08
Special Reserve Fund (includes interest) -	\$2,400.21
Oglesby Public Library Historical Account -	\$1,869.24
DeFillippi Fund (include int.)	\$6,882.34

The Per Capita Grants for last year and for this year have not been received. If we don't receive at least one of the Grants, there will be a shortfall in our 2017-2018 Budget. A motion to approve and place *The Treasurer's Report* on file was made by Ficek.

## **Librarian's Report**

Received two more *Maker Kits* from the Illinois State Library: *Make it @ Your Library Dot & Dash Robot Kit* and a *Button Making Kit*.

The Comptroller's 2017 report was submitted on 2/16/2018 with the certification from the February 15 Special Meeting.

Tillmann counted over 50 in attendance at the Jim Krancic's *Great Loop Adventure* presentation on February 22.

### **Vacation Report:**

Clark has scheduled a vacation day for March 16.

## **Donations**

\$250 from Marie Ortiz for new DVDs and books by new authors  
\$153 *In Memory of* Maxine (Clow) Cole & Nancy (Clow) Farrell  
\$25 in cash toward the accessible door  
\$200 from an anonymous donor

### **Attending/Attended:**

Attended the *West of 47* meeting on February 21  
Working on plans for the next *SLEDD* (Small Libraries Education Development Day) this spring. Plan to choose a day when Phil Lenzini is available.  
A motion to accept and place the Librarian's Report on file was made by Debosik.

## **Committee Reports**

The 20<sup>th</sup> Anniversary Committee met on February 22 to review minutes from 1998 to the present, to update library history, verify board members dates of service, organize the invitation list, and select refreshments.

### **Correspondence**

- Received certified letters from the City of Oglesby concerning the annexation of property to the City
- Tillmann presented a map detailing the properties being annexed and which parcels were in the Library District.

### **Unfinished Business-**

Plans for the celebration of the 20<sup>th</sup> Anniversary of the Library were finalized.

A quote was received from Jay Baxter for the financial services requested per the February 15 Special Meeting. After a discussion, a motion was made by Lent and seconded by Hansen to accept the quotes for the financial services outlined in the letter. ALL-AYES The motion carried.

### **New Business**

By-laws were sent to the Trustees prior to the meeting for review. After a discussion, updated amendments were proposed. Officers will be elected for a one year term at the May meeting. On Trustee Election years, the election of Officers will take place after Trustees are sworn in. A motion was made by Ficek and seconded by Lent to add the two amendments to the By-laws. ALL-AYES The motion carried.

At this time there is no definite date for a TIF Hearing.

### **Public Comment-**

None

The next regular meeting is March 26, 2018 at 6:30pm.

Meeting adjourned at 8:03 pm.

*Barbara Ficek*, Secretary