

Oglesby Public Library Board Meeting
August 29, 2016

President Rich Vollmer called the meeting of the Oglesby Public Library District Board of Trustees to order at 6:30PM in the Library.

Present- Rich Vollmer, Rick Rigazio, Sam Tillmann, Wanda Lent, Mary Hansen, Barbara Ficek, Director Rebekah Clark

Absent- Cindy Rolando

Guests- Dorothy Debosik

Public Comment to Agenda- None

Secretary's Minutes

A motion to accept the Regular Meeting Minutes of July 25, 2016 was made by Lent and seconded by Rigazio. Roll call- All Ayes The motion carried.

A motion to accept the Closed Session Minutes of July 24, 2016 was made by Lent and seconded by Hansen. Roll call-All Ayes The motion carried.

Treasurer's Report

Heartland checking account as of July 31, 2016 - \$39,580.36

Grant Account at Eureka - \$2,873.00

Edward Jones - CD Investment account - \$6,854.94

Oglesby Public Library Historical Account - \$1,869.19

Tillmann presented a report showing the breakdown of District costs to the average residential, commercial, and farm/mineral taxable parcel. His report is available for viewing in the library.

A motion to accept the Treasurer's Report was made by Ficek and seconded by Rigazio. AYES-ALL The motion carried.

Monthly Bills

General Expenses-	\$3,917.27
Payroll	<u>9,017.51</u>
	\$12,934.72

A motion to pay all the bills and the payroll was made by Lent and seconded by Tillmann. AYES-All The motion carried.

Librarian's Report

The second distribution of LaSalle County Property Taxes for 2015 was received in the amount of \$27,244.46.

The Illinois Public Library Annual Report (IPLAR) was filed on August 18, 2016. The Secretary's Audit was completed prior to the IPLAR report.

Director Clark completed the annual FOIA training on August 22, 2016 and completed the annual OMA training on August 29, 2016.

Reports were given on patron activity, programs, staff training, and library visitors.

The September *Calendar of Events* was given to the Board.

On August 8 the library received the e-Commerce amounts for fines paid online from April-June in the amount of \$37.65.

A donation of 50 audiobooks was received from the Warrenville Library. The Oak Brook Public Library donated the *GED TEST 2015 study book edition*. The Geneva Public Library donated 10 wooden chairs. Many thanks for their generosity.

Clark will be attending the Health and Safety Fair at Lincoln School on September 12. She will have a booth listing events at the library and offer to schedule visits of the school children during the current school year.

Clark attended a combined RAILS Member Networking Event and West of 47 meeting on August 24 at the Princeton Public Library. Included in the events were RAILS news and a discussion on talking book services.

Clark plans to attend a training session at the Morris Public Library on September 23 about becoming a passport acceptance center. We are looking into whether it would be feasible for the library to become a passport acceptance center.

The *Farmers Market Fresh* program presented by Susan Glassman received great reviews. It was a "fun presentation with tasty food". Another class may be scheduled in the future.

The *Smartphones and Safety* class has been rescheduled for September 8. There will also be a class on *iPhone Camera* on September 6.

Clark modified both the Librarian's Report and the Circulation Report to compile the statistics that are needed to complete the end of the fiscal year report.

A motion to accept the Librarian's Report was made by Ficek and seconded by Rigazio. AYES-All The motion carried.

President's Report

Covered in other reports

Committee Reports

The Budget Committee will meet after we receive information on amount of tax money will receive for the next fiscal year.

The Strategic Planning Committee will meet on August 31.

Correspondence

The packet for the April 2017 Election was received. There will be two 6 year Trustees terms and two 2 year terms expiring. Packets for interested board members and members of the public will be available at the next board meeting.

Building and Grounds

Vollmer will continue to explore quotes for the electronic door opener for the front door.

Vollmer noted that one of the drains into the yard was detached and laying in the yard. He suggested that we should have Rich Watts take a look at the gutters in the fall to make sure we have no blockages.

Old Business

A motion was made by Hansen and seconded by Lent to adopt ***THE ANNUAL BUDGET AND APPROPRIATIONS ORDINANCE 08292016 FOR THE FISCAL YEAR BEGINNING THE FIRST DAY OF JULY 2016 AND ENDING ON THE 30TH DAY OF JUNE 2017***. Roll Call- AYES Rigazio, Ficek, Tillmann, Lent, Vollmer, and Hansen. The motion carried.

New Business

A motion was made by Lent and seconded by Rigazio to adopt ***The Working Cash Fund Creation Ordinance 08302016***. This Ordinance will allow the District to establish a working cash fund.

Roll Call-AYES-Rigazio, Ficek, Tillmann, Lent, Vollmer and Hansen. The motion carried.

Director Clark will present an electronic meetings policy in September.

Public Comment-

Dorothy Debosik mentioned to the Board that Homeland Security is considering a recommendation that all U.S. citizens be required to have a passport in the next couple of years. The library could provide this service.

The next regular meeting of the Oglesby Library Board will be at 6:30PM on September 26, 2016. The meeting was adjourned.

Barbara Ficek, Secretary