# Oglesby Public Library District

Library Board

September 27th, 2021

President Richard Vollmer called the meeting to order at 6:30pm.

**Present:** Richard Vollmer, Laurie Guadarrama, Becky Clinard, Mary Hansen, Barbara Ficek and Assistant Director Vanessa Zimmerlein

**Absent:** Rick Rigazio, Dorothy Debosik, and Director Jill Shevokas

**Guests:** Karen Watson

No public comment

**Approval of Minutes:**

The Budget Hearing minutes from August 30th, 2021 -motion to approve and place on file was made by Mary Hansen.

The Regular Board Meeting from August 30, 2021- corrections were noted, motion to approve and place on file was made by Barbara Ficek once corrected.

The Closed Session from July 26, 2021 – the motion to approve was made by Becky Clinard once corrected.

The Closed Session from August 30, 2021 – the motion to approve with the attachment was made by Barbara Ficek.

**Monthly Bills:**

**General Bills $2,699.79**

**Payroll $4,879.38**

**$10,363.29**

The motion to pay the August bills was made by Mary Hansen and seconded by Laurie Guadarrama -all ayes.

**Reports:**

**President’s** – The library is still running smoothly. Rich Vollmer made the comment that the Building and Grounds Committee needs to meet soon to discuss the stone that is not staying where it is supposed to be and other items that need immediate attention. The motion to approve and place on file was made by Becky Clinard.

**Treasurer’s** – Baxter’s are still going over the year-end report. There is still an issue that they are working on. The total amount that we have is correct, there is an issue on the dispersal of amongst the funds that is not correct. Current income is 69% and current expenses are 13%. The motion to approve and place on file was made by Laurie Guadarrama.

**Librarian’s** – was given by Assistant Director Vanessa Zimmerlein. See attached. The motion to approve and place on file was made by Mary Hansen.

**Committees:**

**Building and Grounds** – no meeting but will be meeting soon

**Policy** – no meeting

**Finance** – no meeting

**Fundraising** – no meeting

**Personnel** – no meeting. Next meeting is Oct 12th at 6:30.

**Correspondence** – Rich Vollmer had a check from Elks for $750 for the purchase of paper towel dispenser and soap dispensers and refills for these for the bathrooms.

**Unfinished Business**

**Trustee Vacancy** – Discussion followed on that we need to fill this vacancy ASAP. The hope is by next board meeting. Guest Karen Watson is interested. Rich Vollmer went over the meeting schedule, as well as the fact that the new trustee will be on committees and that the committees meet as needed. There are also special board meetings as needed.

**New Business**

**Approval of Revised Bylaws** – the proposed Bylaws corrections were reviewed. Motion to approve the revised By-Laws was made by Becky Clinard and seconded by Barbara Ficek - all ayes.

**Public Comment** -none

Before adjournment, Rich Vollmer mentioned that former Board Trustee Wanda Lent had passed away.

The motion to adjourn meeting was made at 7:14pm by Mary Hansen.

Next Meeting is October 25, 2021at 6:30pm

Respectfully submitted,

Laurie E Guadarrama

Secretary